

CLERK'S ANNUAL QUESTIONNAIRE FOR YEAR ENDING DECEMBER 31, 2012
Return to Presbytery Clerk By _____ 2013

NAME OF CHURCH		MAILING ADDRESS OF CHURCH	
LOCATION OF CHURCH: CITY OR TOWN		LOCATION OF CHURCH: STATE	
CHURCH PIN	PRESBYTERY	SYNOD	

The Clerk of Session May Find it Necessary to Consult with Pastors, Treasurers, or Other Leaders on Some Questions.

The reason for asking each question can be found on the back page.

Please complete this form on the web: www.pcusa.org/clerks2012

Guest Preachers

- Q-1. The 1999 General Assembly urged all congregations to *invite* racial-ethnic ministers to preach during Sunday worship services at least annually. Did your congregation invite a racial-ethnic minister (other than your pastor if he or she is a racial-ethnic minister) to preach during 2012?
- 1 Yes → Q-1a. If yes, on how many Sundays in 2012 did a racial-ethnic minister serve as a guest preacher? (If all invitations were turned down, enter "0"—zero.) _____
- 2 No → Q-1b. If no, when was the last time your congregation invited a racial-ethnic minister to preach there?
- 1 During 2011
- 2 2-3 years ago
- 3 4-6 years ago
- 4 7-9 years ago
- 5 10 years ago or more
- 6 Never/Don't know

1001 New Worshipping Communities

- Q-2. Are you familiar with the 1001 New Worshipping Communities initiative of the PC(USA), in which PC(USA) leaders are encouraging Presbyterians to create 1,001 new worshipping communities over the next ten years? (The definition of a "worshipping community" is deliberately broad, to include traditional new church developments but also immigrant fellowships, house churches, and a variety of other possibilities, including experimental ones.)
- 1 Yes
- 2 No
- 3 Not sure
- Q-3. In 2012, has your congregation been involved in starting or partnering with any new worshipping communities?
- 1 Yes → Q3a. Please indicate the name(s) of the new worshipping community(-ies) and the name of a contact person in your congregation who has been involved with it (them):
- Name(s) of the new worshipping community(-ies): _____
- Name of contact person in your congregation: _____
- Email address for contact person (*please print*): _____
- 2 No
- Q-4. Does your congregation have definite plans to start or partner with a new worshipping community in the next two years?
- 1 Yes 2 No 3 Not sure
- Q-5. Would your congregation be interested in learning more about the 1001 New Worshipping Communities initiative?
- 1 Yes → Name of person to receive this information: _____
- 2 No E-mail address of this person (*please print*): _____
- 3 Not sure

Presbyterian Publishing

- Q-6. ThePresbyterianLeader.com and TheThoughtfulChristian.com contain downloadable resources that users can purchase and print for their church. Did your congregation do any of the following in 2012? (Check *all* that apply.)
- 1 Download one or more studies from The Thoughtful Christian or The Presbyterian Leader websites
- 2 Use material downloaded from another website (not The Presbyterian Leader or The Thoughtful Christian websites)
- 3 Regularly read or use the free monthly Leader Readers on The Presbyterian Leader website
- 4 None of these

- Q-7. What was your congregation's practice in 2012 regarding the purchase of study material?
- 1 Our congregation **always** used study material that the church downloaded, copied, and compiled
 - 2 Our congregation **usually** used study material that the church downloaded, copied, and compiled, but sometimes used books or other pre-packaged printed study material that it purchased
 - 3 Our congregation **used a roughly equal mix** of study material that the church downloaded, copied, and compiled, and books or other pre-packaged printed study material that it purchased
 - 4 Our congregation **usually** used books or other pre-packaged printed study material that it purchased, but sometimes used study material that the church downloaded, copied, and compiled
 - 5 Our congregation **always** used books or other pre-packaged printed study material that it purchased
 - 6 Not sure

Mission Resources

- Q-8. Please indicate which of the following resources, if any, your congregation subscribed to or purchased in 2012:
- 1 *Presbyterians Today* —————→ Estimated number of subscriptions: _____ (Don't know)
 - 2 *Mission Yearbook for Prayer & Study* → Estimated number of copies purchased: _____ (Don't know)
 - 3 Presbyterian Planning Calendar —————→ Estimated number of copies purchased: _____ (Don't know)
- Q-9. Please list a contact name and email address for someone in your congregation whom the Mission Resources office may contact in the future about these and other resources it produces: Name: _____
 Email: _____

World Mission

- Q-10. Does your congregation have a committee that focuses some or all of its attention on world (or international) mission?
- 1 Yes → Q-10a. Name of contact person for this committee: _____
 Email address of this person (**please print**): _____
 - 2 No Q-10b. Would this person like to receive PC(USA) World Mission's monthly electronic newsletter about Presbyterian mission work around the world?
1 Yes
2 No
3 Don't know
- Q-11. Would your congregation like to receive the **Mission Crossroads** magazine—a free publication about Presbyterians involved in international mission, mailed three times a year—from the PC(USA) office of World Mission?
1 Yes
2 No
- Q-12. Would your congregation like to learn about resources from PC(USA) World Mission or about its ministries around the world?
1 Yes → Q-12a. What would your congregation like to learn about? (Check **all** that apply.)
2 No
- 1 Best practices for short-term mission trips
 - 2 Long-term mission partnerships
 - 3 Best practices for mission/outreach committees
 - 4 Long-term mission service
 - 5 The Young Adult Volunteer program
 - 6 Mission networks (focused on specific regions or issues)
 - 7 Grassroots Presbyterian movements for addressing root causes of poverty
 - 8 Grassroots Presbyterian movements for sharing the Good News of Jesus Christ
 - 9 Grassroots Presbyterian movements for engaging in reconciliation in cultures of violence, including our own
 - 10 How to host a missionary (mission worker)
- Q-13. Would someone in your congregation like to serve as an ambassador for Presbyterian World Mission (sharing World Mission resources with and telling the World Mission story to your congregation)?
1 Yes → Q-13a. Name of person: _____
2 No Email address of person (**please print**): _____

Theology and Worship

- Q-14. How many worship services did your congregation hold on a **typical Sunday morning** during 2012? (If your congregation had a different worship schedule for a few months in the summer or winter, write down the number of services held each Sunday morning during the majority of 2012. Write "0" if your congregation does not have a service every week.) Write the typical number of Sunday morning services in 2012 on the line: _____

Q-15. Did your congregation hold any other **weekly** worship services during 2012, other than the ones on Sunday morning?
1 Yes → Q-15a. In 2012, how many non-Sunday morning **weekly** worship services did your congregation typically hold each week? Write the number on the line: _____
2 No

Q-16. In 2012, did your congregation hold other periodic worship services that met less than weekly but met at least once a quarter (for example, twice a month, once a month, once every six weeks)?
1 Yes → Q-16a. How many different types of such periodic services (meeting less than weekly, but at least quarterly) did your congregation hold during 2012? Write the number on the line: _____
2 No

Q-17. At your only or, if more than one, primary (most attendance) Sunday morning worship service, are there **children** of certain ages who are typically expected **to spend part of the service out of the sanctuary**?
1 Yes
2 No ↓

Q-17a. If yes, by what grade are children expected to remain in worship throughout the service?

- 1 Preschool (ages 3 or 4)
- 2 Kindergarten (age 5)
- 3 First grade (age 6)
- 4 Second grade (age 7)
- 5 Third grade (age 8)
- 6 Fourth grade (age 9)
- 7 Fifth grade (age 10)
- 8 Sixth grade (age 11) or higher

Q-18. At the only or, if more than one, primary (most attendance) Sunday morning worship service, did your congregation in 2012 celebrate the Lord's Supper/Eucharist/Communion on special Festival Days (e.g., Easter Sunday, Day of Pentecost, Christmas) and/or on every Sunday morning during certain seasons of the church year (e.g., Advent, Lent, Easter)?
1 Yes
2 No
3 Don't know

Q-19. Other than these Festival Days and Seasons, how often did your congregation celebrate the Lord's Supper/Eucharist/Communion in the only or, if more than one, primary (most attendance) Sunday morning worship service in 2012?
1 Weekly
2 Once a month
3 Quarterly
4 Less than quarterly
5 Other (please specify): _____
6 Never
7 Don't know

If your congregation typically had 2 or more Sunday morning services each week (response of 2 or more on Q-14) in 2012, or had another weekly service on a different day or time ("yes" on Q-15):

Q-20. Other than your only or primary Sunday morning service, in 2012 did your congregation celebrate the Lord's Supper/Eucharist/Communion every week at any of its other weekly services (e.g., other Sunday morning service, Saturday service, weekday service)?
1 Yes 2 No 3 Not sure

Bequests and Major Gifts

Q-21. How many **bequests** did your congregation receive in 2012? Bequests are gifts of money, stocks, or other property left to the church through a will when someone dies. If none, write "0" (zero).
 Number of **bequests** received in 2012: _____ Total **value** of these bequests: \$ _____

Q-22. How many **other gifts from estates** did your congregation receive in 2012? Other gifts are those that result when someone dies and has named the church as a beneficiary of a life insurance policy, retirement account, trust, or gift annuity. If none, write "0" (zero).
 Number of **other gifts from estates** received in 2012: _____ Total **value** of all such gifts: \$ _____

Q-23. Does your congregation have a program or programs in place to encourage each of the following types of giving?

	Yes	No	Not Sure
a. Giving to special projects of the church.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
b. Making a planned or other major gift to the church.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
c. Making a bequest to the church	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3
d. Online giving to the church.....	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3

Q-24. In the past two years, has your congregation received any inquiries from members who were interested in charitable or planned giving to your congregation (that is, setting up gift annuities, charitable trusts, life insurance, or retirement accounts in which the congregation is the beneficiary)?

- 1 Yes
- 2 No → Skip to Q-25
- 3 Not sure

Q-24a. If yes, how many members made such inquiries in the past two years? Write the number on the line; please estimate if you don't know the exact number: _____ members

Q-25. In 2012 did your congregation sell any of its real estate, or is it now considering selling any of its real estate?

- 1 Yes
- 2 No
- 3 Not sure

Q-26. The Presbyterian Foundation and other agencies regularly communicate with church treasurers. Please provide the name and email address for your congregation's treasurer: Name of treasurer: _____

Email of treasurer: _____

Other Financial Information

Q-27. Does your congregation have loans totaling **\$50,000 or more** with any of the following groups or institutions? (Check **all** that apply and indicate the approximate balance and interest rate on loans in each category. If the congregation has more than one loan in any category, report the average interest rate for the loans in that category.)

	Approximate Balance	Interest Rate (%)
<input type="checkbox"/> 1 Banks or financial institutions	\$ _____	_____
<input type="checkbox"/> 2 Bonds issued by the church	\$ _____	_____
<input type="checkbox"/> 3 Other (specify): _____	\$ _____	_____
<input type="checkbox"/> 4 No loans		

Q-28. Does your congregation plan to expand or renovate its facilities within the next two years?

- 1 Yes, definitely → Q-28a. What is the estimated cost of the project(s) (if known)?
- 2 Yes, possibly \$ _____
- 3 No

Q-29. Does your congregation currently have funds in any of the following financial instruments? (Check **all** that apply and indicate the approximate amount invested in each.)

	Approximate Amount Invested:
<input type="checkbox"/> 1 Certificates of deposit	\$ _____
<input type="checkbox"/> 2 Money market accounts	\$ _____
<input type="checkbox"/> 3 Savings accounts.....	\$ _____
<input type="checkbox"/> 4 None of the above	

Questions? Call Research Services at 800-728-7228, ext. 2040, or email research@pcusa.org. Thank you for completing this survey. Responses can be submitted on the web (www.pcusa.org/clerks2012) or mailed to: Research Services, 100 Witherspoon Street, Louisville, KY 40202.

Reasons for These Questions

Guest Preachers: The Office of the General Assembly asks these questions in response to a General Assembly (GA) mandate.

1001 New Worshiping Communities: The Evangelism and Church Growth office asks these questions in response to a GA mandate to make 1001 New Worshiping Communities a major initiative of the PC(USA).

Presbyterian Publishing: The Presbyterian Publishing Corporation asks these questions to help develop worship resources for congregations.

Mission Resources: The Mission Resources office asks these questions to find congregations interested in denominational resources published by the Presbyterian Mission Agency

World Mission: The World Mission ministry area asks these questions to be able to communicate directly with congregations regarding international mission.

Theology and Worship: The Theology and Worship office asks these questions to learn more about Presbyterian worship services.

Bequests and Major Gifts: The Presbyterian Foundation asks these questions to learn about congregational giving trends and needs.

Other Financial Information: The Presbyterian Investment & Loan Program (PILP) asks these questions to determine which churches might benefit from PILP's loans and investment products.